

THE VILLAGE SCHOOL – MINUTES OF THE GOVERNING BODY MEETING

Wednesday 17th January 2018, at 6.15pm

Present Sandra Kabir (SK)
J Cooper(JB)
R Davey (RD)
O Ayyadi (OA)
R Akomeah (RA)
A Lerner (AL)
E Gbajumo(EG)
R Khurana(RK)
H Morris(HM)

The meeting was quorate

In Attendance Jo Sattaur (JS) Clerk

Apologies - S Mohammed(SM) D Oti (DO) K Charles(KC)
P Webber (PW)

Absent - None

Resignations - None

1. **Welcome by the Chair**

The chair welcomed all to the meeting.

Before the commencement of the meeting there was a presentation by Jonathan Bath on PE provision at TVS as follows:

Objective - To establish an active school ethos and environment which will increase activity levels and outside the curriculum

Our vision – The Physical Educational programme has been aligned to our schools overall vision of progress inclusion and entitlement

Impacts of PE Curriculum

In 15/16 this was above expected progress at 65%

In 16/17 it rose by 17%

This was achieved by looking at the holistic approach, Increased observations and working with external partner Jan Martin.

We provide a range of opportunities, we teach and develop skills, Improve areas of health and the students Compete against themselves

PE is an integral part of Progress 8. There are early interventions to ensure their needs and aspirations can be met

Transdisciplinary team are involved with PE.

- Occupational therapists looking at the physical movement of our student
- Physical management strategy team - Preventative management and promoting independence.
- Speech and language therapists
- visual hearing impairment
- positive behaviour inclusion team

Key curriculum areas

ASD - Sensory processing - This is embedded in the lessons. It alerts our students who have low levels of arousal. Helps them to perform better.

Rebound therapy - this helps to facilitate movement, promote balance, promote an increase or decrease in muscle tone. Promote relaxation

Development of sports pathways

This is crucial. There are three pathways. We consider both cognitive and physical levels when determining levels.

The previous P levels that were in place weren't specific enough.

The pathways are broken down into ASD, PMLD, MLD/SLD.

Assessment

We assess In a variety of ways. The SIP aim is to use videos to demonstrate the outstanding progress.

We assist with setting the EHCP targets and these cross over with our PE targets.

There is also additional activities as follows:

Extra curricular activities

Sporting competitions

Residential trips

Lunch clubs

Out reach/partnership work with other schools

Sports charities who provide coaching in the school.

JB stated he had visited Grenada through these charities and will be looking to fundraise.

JB then showed governors a video clip to demonstrate what the pupils do in the school.

Questions to JB

Q - Do the children work to an accreditation?

A - Yes - The pathways are built into the bigger KS pathways. There are also OCR awards.

Q - How often?

A - Once a week

Q - Stepping stones/tracks and lanes - Do you find it differs from other subjects?

A - Yes PE can spike. The EHCP does have a physical component and they should support each other.

Q - How do we assess what the students understand by PE?

A - it is dependent on the students level of ability

Q - Do they understand they need PE?

A - Yes but with some of their conditions it is difficult.

It's how we get that link going with home and school. Sharing this with parents and using the filming to show parents and vice versa so we can learn from home to school and vice versa.

Q - Have we completed documentary research regarding the PE and academics?

A - This is completed by the transdisciplinary team

Q - Do you have additional targets?

A - Yes we will be raising the bar

A discussion took place on the delivery of swimming at the school.

Q - Are the TAs involved?

A - RD advised that the NHS provide a physiotherapist team and they train our TAs. This has been successful.

RK - spoke of the difficulties of space and continuity at home.

It was suggested that parents should be more involved.

End of presentation. JB was thanked for his presentation and congratulations were offered to his team for their hard work.

2. Apologies for absence

Apologies were received from: S Mohammed, D Oti, K Charles, & P Webber

These apologies was accepted.

3. Declaration of interests for this meeting

There were no declarations of interest for any items on the agenda.

4. Review of the GB Minutes 8th November 2017

The Minutes of the meeting of 8/11/17 were presented for accuracy. There were no matters of accuracy and the minutes were agreed as an accurate record and signed by the Chair.

5. Matters arising from the minutes and action points

- Exit interviews - RD stated that he is not sure if these are conducted for everyone and this is according to capacity.
- JC - CPD and punctuality policy - JC confirmed that this is ongoing. RD advised that the school does not really have a policy
- Bomb alert and lockdown policy - JC confirmed that this had been discussed at H&S policy. Staff need to be advised of this policy.

It is suggested that the policy is put up in the staff room and briefing used to update staff.

SK suggested that the log in to the IT system could be used.

Governors discussed the ways in which staff could be informed of policies.

Action - RD will look further into this.

- Page 8 - RA has visited the school again in relation to Expressive Arts

There were no other matters arising.

6. Heads report including Safeguarding, School improvement, SEF & Collaboration with Woodfield

RD presented as follows:

RD presented two documents

- The recent SIP
- Heads report

For the benefit of new governors the SEF and SIP was explained.

RD - We need to identify ways to improve the school and how this will be achieved.

It was suggested that it would be useful if the document is tracked. RD advised it would be ragged and as this is the beginning of the term it will be added.

We are looking at the communication elements. We look at this termly. We look at systems to support.

We have looked at the Eye gazers. This is difficult and the students use their eyes but if it is successful it makes a huge change.

There are a number of iPads and tablets that have been successful.

Q - Do you know when we will write down the cost?

A - We do this annually and write down a third. We get warranty for three years. We expect to lose 10% attrition every year.

Phonics and KS1 has been very successful.

Transition

The CCG are looking at setting up a medical transition clinic hosted by TVS. We are hoping to see the employment of a full time transition nurse.

The physiotherapists are now happily ensconced in their new office at Village 3.

Allen Gyimah will receive £100 as an honorarium payment from the church for his artwork, representing the Stations of the Cross. There will be a celebration at the church on 31/1/18.

As part of the Nationwide social investment programme of activities the transformation team is working with the Village. The purpose is to support students in developing their money management skills.

The 'Video me PMLD evidence capturing is currently being trialled. Every time a film is produced it is uploaded to a system which would be available for parents to see.

We are trailing the migration of two classes from Behaviour watch to classroom monitor. The learning aims areas of Behaviour watch has suffered reliability issues. RD gave governors a demonstration of classroom monitor and explained that it is used to track assessment.

Q - How often is this completed?

A - Overall several times in a week.

We are analysing the first terms data from our new assessment system and will have a complete analysis by the end of January.

Q - Do you have policies in relation to video usage?

A- Yes there is

Woodfield and TVs are working with staff to provide one main meal a week to the cafeteria.

Q - What is a Big Mac switch?

A - This gives the child control of what is being said and sounds.

Thanks were offered to RD for his presentation.

6. Update from Governors

RK - Met with the KS2 lead. The students are on target. The classroom monitor software has been well received.

RK will send his report by Friday.

Mentoring and mentees were discussed and how this could be most effective. It was confirmed that there have been external people who have come in.

There were no other governor reports.

7. **Policies**

- CPD Policy - RD advised we need to agree this policy before moving forward. We are currently not agreeing to any training above £500.

- Punctuality policy - RD reported that we are following the absence policy which is extreme. It is suggested we run it through the code of conduct policy until the new policy is agreed. This was **agreed**.

8. **Academy/MAT update (non confidential)**

The purpose of this agenda item is to record public information regarding the proposals and discussions that have taken place.

There is a consultation period that has started with a view to Academy conversion and a MAT. There will be two meetings with staff and parents on the same day.

The consultation period will end on 9/2/17.

There is an additional extraordinary meeting proposed on 26/2/17(TBC). Governors will vote at this meeting whether to proceed with Academy conversion and a MAT.

There have been three days of strikes with a further two proposed.

There were 110 and 111 who attended work on the strike days.

JC raised a point regarding the minutes on the schools website. It was confirmed that this will be updated asap.

JC asked about the GB meeting on 26/2/18 if this will be public or confidential. A decision is to be taken regarding this and governors will receive communication from SK.

RK raised a point regarding the strike action and parents not being happy regarding the strike action and not fully understanding the rationale.

Governors were reminded that there is comprehensive information on the schools website and there will be meetings for stakeholders to attend and ask questions.

SK reminded that parents should ensure they meet with KC or attend the consultation meetings.

HM advised she had spoken with the Chair regarding her concern in relation to her inability to enter into open discussions in front of governors, specifically the staff governors.

JC reassured governors that they would not be offended if governors spoke out. If governors wished to discuss this from a union perspective this could be done outside of this meeting.

RK stated that he had heard that staff were unclear about why they had been asked to carry out strike action. There appears to be a situation that is promoting peer pressure and creating confusion.

JC spoke of the union activity and the different unions and latest action.

SK reiterated that all stakeholders need to be encouraged to attend the consultation meetings.

10. KVS update

Covered under confidential

11. AOB

Charitable status - RD reminded that In September we had agreed to pursue this. SK has offered to work with CE to pursue this. This was agreed

Action - SK to meet with CE re charitable status.

New Governors

SK intends to meet all new governors with the clerk, with a view to going over governor matters and link roles.

Action - Clerk to contact new governors.

OA advised that he will be absent from the GB in the future due to his partner being pregnant.

12. Dates of next meetings

F&P - 5/3/18

S&R - 6/3/18

GB - 21/3/18

Extra GB. - 26/2/18 (TBC)

Meeting ended at 9.15pm

Action points from this meeting

- Clerk to contact new governors to set up a meeting.
- SK to meet with CE re charitable status
- RD to explore further how staff will be kept up to date with policy changes/implementation.

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