

THE VILLAGE SCHOOL – MINUTES OF THE GOVERNING BODY MEETING

Monday 11th June 2018, at 6.15pm

Present

- S Kabir (SK)
- J Cooper(JB)
- R Davey (RD)
- O Ayyadi (OA)
- A Lerner (AL)
- E Gbajumo(EG) arrived 7pm
- P Webber (PW)
- D Oti (DO)

The meeting was quorate

In Attendance

Jo Sattaur (JS)	Clerk	H Farrington	Deputy Head
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Apologies -

R Akomeah (RA)	R Khurana(RK)	H Morris(HM)
K Charles(KC)	S Mohammed(SM)	

Absent - None

Resignations - None

The meeting commenced at 6.25pm.

1. Welcome by the Chair

The chair welcomed all to the meeting.

Congratulations were offered to OA who became a father.

2. Apologies for absence

Apologies were received from: R Akomeah, R Khurana, H Morris, K Charles & S Mohammed

These apologies were accepted.

3. Declaration of interests for this meeting

There were no declarations of interest for any items on the agenda.

4. Review of the GB Minutes 21st March 2018

The Minutes of the meeting of 21/3/18 were presented for accuracy.

Page 4 - Amended typo

The minutes were otherwise signed as an accurate record.

5. Matters arising from the minutes

-Mobile phones have now been purchased.

6. Heads report

HF presented as follows:

Transition report

There are three students that there are concerns over. There remains confidence that everyone will get a place.

HF advised that there was one student that had not been placed but this was due to social care.

A report for transition had been placed on the google drive.

RD had met with John Galligan who is responsible for 19+. There is also a £50k grant for the school to research 19+ provision. We will need to set up a charity to facilitate this.

Q - Do you track your students after?

A - Yes we do

A transition day was held recently and there were 40 parents in attendance. One from Woodfield. This was a successful day and parents really enjoyed it. There was a feeling parents were more confident to ask questions this time.

Transition health

We now have an agreement from the clinical commissioning group. To set up a transition pathway using the ready steady go programme.

There will be a meeting with a paediatrician at least twice during their school career to establish needs when they leave school. There will be a medical healthcare passport to track this. It will be a one stop shop addressing their medical needs. This will be supported by a yearly audit.

A document had been circulated to governors.

We have also had agreement to have a transition worker. The funding has been agreed by the NHS. The nurses and medical staff are funded also. This will be for all the special schools in Brent.

Social care

Instead of there being a handover at 19 it will now be up to aged 25.

SK advised that the LA intend to build additional accommodation for supported living.

SIP

DIPs (dept improvement plans) are now starting to come back into form the SIP.

We have now received the CPLD platinum mark.

We still require a consortium with Woodfield for the development of the 19-25 pathways.

Financial independence has been delivered to students.

PSED - (similar to PHSE) is being delivered in relation to finances. We are looking to achieve an accreditation.

PPG reports will be received in July.

A further report will be provided for the next GB meeting. We need to be able to evidence the impact.

Moderation is going well and this is both internally and externally. We need to be able to demonstrate that we have moderated with other schools. We need to be able to prove our students are making progress.

KS4 and 5 outcomes. We are confident all will be placed.

PE departments are evaluating the PE pathways.

Trips have been successful with a vast array being offered. Pupils have however stated that they want to attend additional trips.

JC added that we are still exploring ways to deliver more outside trips for the students to have the benefit of the outdoors experience.

EG arrived at 7pm. The meeting was now quorate.

Behaviour

There have been some incidences but in general it has improved. There are approximately 15 students that are struggling. These range from KS2 to KS5. We are supporting this with the social emotional mental health programme.

The parent partnership awards will be held next month.

The aim is to support all students with social emotional and mental health issues.

Governors were asked if the format and presentation of this document was acceptable to the Governors. Governors agreed that they were happy with the style.

It was suggested that there are a few areas from time to time where film evidence can be presented. This was taken on board and will be included next year.

RD advised that filming has proved to be very beneficial particularly for reflection.

There were two very successful residential trips. Whilst they were successful caution was expressed in relation to the high costs of the trip around the actual cost and the staff cover required and the continued viability of them.

It was agreed that this is something we need to look at and being a charity may open doors for us to access grant funding.

Expressive arts

We are looking at accrediting the 'Sounds of intent' across every spectrum of the school. There are about 20 schools taking part in the pilot project. We are submitting 21 students as part of the pilot. We take short video clips of the child performing and not performing.

We need to include evidence and film this.

This will be moderated on 26/6/18 by a panel of people from Roehampton and Trinity college. The aim is to complete exams in the future. We strongly believe our children are musicians. This is an opportunity for us to celebrate with the children.

Inclusion quality mark

We are a flagship school for IQM. We had a meeting with an assessor and the flagship was reaffirmed. Very positive feedback. There is a report on the Google drive.

The vision statement

The vision statement has now been agreed.

Attendance

This was 91% for pupils. This is the best and we will struggle to exceed this. We need to be able to demonstrate we are working on attendance for our pupils.

7.2% are ill or have medical appointments and a very small amount have authorised leave.

Assessment

The spring data presented for the challenge partners review had already been circulated to governors. It was suggested we look at this in further detail in the autumn term.

Action - Autumn term agenda item

Progress 8

We are expecting two sub levels of progress over the year and one sub level per term.

Rochford review

We were invited to present to the 7 Aspects of Engagement, a national pilot in response to the Rochford review on Friday 22/6/18.

We have also been asked to present at a meeting in Derby with all expenses paid.

We are continuing to explore partnership working with Classroom monitor. We are discussing adding the 'Sounds of intent' onto Classroom monitor.

2 key stage 1 ASD pupils participated in mainstream integrated lessons for an afternoon a week. The intention will be to increase this as this has been very successful.

KS5 consortium

The Wembley site which has 3 of our ex-students and 4 from Woodfield has continued to go from strength to strength.

The internships at Charing X have resulted in 83% of students finding permanent work.

Details for the IQM review 2019 were provided in the Heads report.

Questions

Q - Does your filming help your parents to view their child differently?

A - Yes and the filming is very important and to be able to share this with the parents. We learn both ways from home and school.

- Academy/MAT update

RD advised we are looking to agree policies on 4/7/18. KC and CE are looking to ensure we are ready to proceed on 4/7/18.

Thanks were offered to RD & HF for their presentations.

7. Update from Governors

Governors were invited to provide an update on any activities completed in the school.

AL will visit the school tomorrow to sit in classes.

EG will be attending Governors induction training.

SK advised that the borough will be the 'Borough of culture' in 2020. The LA have agreed in principle for there to be activities including SEN students. This will be refined nearer the time.

8. Policies to approve

The CPLD and punctuality policies had been reviewed and approved at the F and P meeting on 22/5/18.

JC advised that there is an intention to review both but until the policies are harmonised those presented at the F and P will be agreed.

Governors **agreed** to the ratification of the CPLD and Punctuality policies.

9. 18/19 Budget to be approved

The 18/19 budget had been presented at the F and P meeting on 22/5/18.

Points to note were as follows:

- The three year budgets are balanced.
- The carry forward at the end of March 2018 was recorded as £558,951.
- The budget is now only a 5/12s budget due to the academisation taking place from 1/9/18.
- The new budget for September 18 will be set in due course.
- The support staff pensions have increased again this year by 2.5%.
- PPG has reduced again

Governors were asked to ratify the 18/19 budget. This was **agreed**.

Action - RD to investigate the Brent Early years funding.

Action - Signed budget to be sent to the LA.

10. Committee minutes review

- Finance 22/5/18

Points to note as follows:

- The 18/19 budget had been presented for review and was agreed and to be presented at this meeting.
- The CPLD and Punctuality Policy was reviewed
- MAT funding for September 2018 was discussed as well as staffing costs.
- ICT Project management was discussed for both sites.
- Set up for the Hope project was discussed.

11. AOB

RD asked for support from governors for interviews to be completed on 18/6/18.
RD will e mail governors.

Action - Governors to e mail RD

12. Date of next meetings

F and p 25/6/18

S and R 26/6/18 5pm DO, PW - remind governors.

FGB - 4/7/18 - For all formalities re MAT.

13. Confidential items

RD updated governors on staff matters.

Staff hearing 29/6/18 11am DO, HM and AL to be e mailed

RD advised governors of H&S matters arising from accidents that he is currently dealing with.

Meeting ended at 8.15pm

Action points from this meeting

- Assessment - Autumn term agenda
- Signed budget to be sent to the LA
- Governors to e mail RD for availability for interviews

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